

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: LWIA ADMINISTRATORS' QUARTERLY MEETING MINUTES—
DECEMBER 13, 2002

The minutes and revised agenda from the Local Workforce Investment Area (LWIA) Administrators' Quarterly meeting held at the Coronado Marriott in San Diego on December 13, 2002, are attached for your review and information. Please ensure that the minutes are provided to the appropriate staff.

If you have any questions regarding the minutes, please contact James Scholl at (916) 657-4610.

/S/ BOB HERMSMEIER
Chief
Workforce Investment Division

Attachments

LWIA ADMINISTRATORS' QUARTERLY MEETING

Coronado Island Marriott
2000 Second Street
Coronado, California
Friday, December 13, 2002

Agenda

8:30 a.m.	Welcome/Opening Remarks	Diego Haro, Deputy Director, Workforce Development Branch (WDB)
8:45 a.m.	Hot Topics	Bill Burke, WDB
9:15 a.m.	California Workforce Investment Board (State Board) Report	David Militzer, State Board
9:45 a.m.	State Board Small Business Workgroup Update	Scott Hauge, Owner, Cal Insurance & Associates, and State Board Member
10:15 a.m.	Break	
10:30 a.m.	Waivers	David Mar, State Board
10:45 a.m.	Performance Update <ul style="list-style-type: none"> • Common Performance Measures • Status of Performance Renegotiations between DOL and the State • Redesigning the JTA System 	Liz Clingman, Workforce Investment Division (WID)
11:15 a.m.	New Legislation <ul style="list-style-type: none"> • WIA Reauthorization • Trade Adjustment Act • State WARN • Jobs for Veterans Act (HR4015) 	Bill Burke, WDB Steve Saxton, WID Liz Clingman, WID Linda Rogaski, Program Development and Management Division
11:45 a.m.	Open Discussion	
Noon	Adjourn	

LWIA ADMINISTRATORS' QUARTERLY MEETING MINUTES

Friday, December 13, 2002

Welcome/Opening Remarks—Diego Haro, Deputy Director of the Workforce Development Branch (WDB), welcomed the Local Workforce Investment Area (LWIA) Administrators to the Quarterly meeting. Mr. Haro served as Chief of the Central Job Service Division before coming to WDB. Mr. Haro indicated a current WDB organizational chart would be sent forward to the LWIAs in addition to the Department of Labor's (DOL) report on its review of the Workforce Investment Act (WIA) Formula Funded Programs. Mr. Haro also indicated the draft directive regarding local area roles and responsibilities has been recalled and will not be issued as a final directive.

Hot Topics

- **Welfare-to-Work (WtW)**—Bill Burke, WDB. Because of the budget crisis, there is major concern for the State's ability to come up with the \$67 million match for WtW. Mr. Burke contacted DOL for the purpose of requesting an extension to pay the match. The DOL's response was that there was a possibility that the unspent/unmatched WtW funds would be recaptured by DOL and redistributed as WIA funds.
- **Common Performance Measures**—Ann Giagni, Area Administrator, City of Los Angeles, reported on the meeting she attended in Washington, D.C. on common performance measures. The federal government is developing common performance measures for approximately 17 programs. The Office of Management and Budgets are driving the measures. The future DOL budgets will be tied to these measures. Ms. Giagni reported that this workgroup would reconvene via a conference call sometime in January 2003, with a follow-up meeting in February to discuss definitions and the types of data to be collected. It was suggested that the State form a workgroup to gather input on these policy issues. David Mar of the California Workforce Investment Board (State Board) indicated that the State Board would take the lead to assist Ms. Giagni in this effort.
- **Validation Software**—Ann Giagni, City of Los Angeles. This software has been piloted in Texas and Washington and will be available to other states in 2003. David Mar of the State Board offered to partner with the Employment Development Department (EDD) to form a workgroup to evaluate this software. Ms. Giagni said the workgroup couldn't be limited to just DOL programs.
- **Rapid Response**—Bob Hermsmeier, Workforce Investment Division (WID)
 - a) **Rapid Response**: Last year, \$25 million in total was issued for rapid response. This year, EDD received rapid response requests totaling \$38 million. All local

areas received their first bridge funding this past summer. The recommendations on the second wave of rapid response are in the process of being reviewed. It is hoped that each LWIA can receive at least the amount of their expenditures for rapid response in the previous year. Consideration of future funding will be handled on a case by case basis and will be based, in part, on the December 31, 2002, expenditure report. A third release of rapid response funds is being considered. Several LWIAs are running out of rapid response funding and desperately need the infusion of the additional funds for the remainder of the year.

- b) Additional Assistance: We have had to deny some additional assistance project applications. Due to the limited amount of remaining funds, additional awards may be far below requested amounts. The next recourse is to request additional funding from the Secretary of Labor under the National Emergency Grant (NEG) provisions. Three NEG grants are already being developed at the State level: 1) Transportation, 2) Technology, and 3) Public Sector Layoff. Questions should be directed to the [Regional Advisors](#) or Steve Saxton, of WID, who will be coordinating this effort. Approval of the rescission replenishment along with bridge and rapid response funding is imminent.
- c) WIA 15 Percent Discretionary: The WIA 15 Percent Discretionary account is operating at a deficit. The EDD is working with the control agencies to ensure there are enough funds to meet commitments for this year.
- **Cost Sharing**—Steve Saxton, WID. One-Stop cost sharing is a big issue for everyone. Mr. Saxton will be coordinating a review of the issue. Information will be gathered from the LWIAs, EDD, other State partners such as the Department of Rehabilitation, as well as other states. He will then work with the LWIAs and bring recommendations forward to the Director.

State Board Report—David Militzer, State Board. At the December 12 State Board meeting, members approved four action items: 1) the WIA Title I-B Annual Report, 2) the redesignation of LWIAs, 3) recertification of local workforce investment boards, and 4) the One-Stop certification policy. The State Youth Council has developed a draft plan for serving youth that has been shared with the local areas for comments. The State Board is actively working on reauthorization issues. A workgroup will meet on January 8 to define common positions. The State Board is also forming a council of economic advisors to make economic data available to the State and local areas. The Board's annual planning retreat will be in April 2003. For additional information, please see the State Board Web site at www.calwia.org.

State Board Small Business Workgroup Update—Scott Hauge, Owner of Cal Insurance & Associates and member of the State Board. The small business workgroup was established 14 months ago and provides a forum for small business owners to express their employment and training needs and provide input on employer performance measures. An “e-mail tree” has been created in order to communicate with small business owners and also provides basic workforce information. The California Workforce Association (CWA) developed a white paper on small business issues that was shared through the “e-mail tree” with over 300 people. The workgroup

works with One-Stops, the Employment Training Panel, and local workforce investment boards. Mr. Hauge encouraged the members to e-mail him at SHauge@cal-insure.com for additional information.

Waivers—David Mar, State Board. In response to a member survey, five waiver proposals were submitted by CWA. The State Board workgroup will discuss waivers on January 9 and then will present them to the Board for approval on February 1. The WID is also developing three waivers: 1) to increase the current 20 percent transfer limit between the dislocated worker and adult program, 2) to postpone subsequent eligibility, and 3) to eliminate the youth provider list.

Performance Update—Liz Clingman, WID

- **Performance Measures**—The local area performance levels for Program Year (PY) 2001-2002, can be found on the EDD Web site in Information Bulletin [WIAB02-45](#), entitled *Final PY 2001-02 Workforce Investment Act Performance Results*. The State did not achieve their goal in three areas: 1) adult wage gain, 2) older youth credentials, and 3) customer satisfaction. The State did achieve the expected level of customer satisfaction among employers and job seekers; however, we did not reach the DOL required 70 percent survey response rate. The DOL has technical assistance available to states. California is putting together a workgroup on credentials to discuss improving performance in this area. In cooperation with the DOL, the State will also be looking at how to improve the response rate for customer satisfaction and the issues that caused the State not to attain the expected adult wage gain among program participants.
- **Draft Directive WIADD-47, *Local Area Performance Levels for PY 2002-2003***, is now on the EDD Web site. This directive describes the process for requesting modifications to State proposed performance levels for PY 2002-2003. Comments on the process proposed in the directive are due no later than January 11, 2003. Specific concerns regarding the proposed levels should be addressed in writing through the process described in the directive.
- **Status of Performance Renegotiations between DOL and the State**—The DOL did not renegotiate State performance levels for PY 2002-2003; therefore, local performance levels have been raised to more closely align local goals with the requirements placed on the Governor by the Secretary of Labor. In addition to making final performance agreements for PY 2002-2003 by June 2003, the performance negotiations for PY 2003-2004 and PY 2004-2005 must be submitted to DOL by the end of the year as well. At this writing, the DOL has not issued guidance regarding the process or final deadlines for negotiations for PY2003-2004 and PY2004-2005.
- **Redesigning the Job Training Automation (JTA) System**—A Feasibility Study Report (FSR) is in progress to redesign the JTA system. The State needs a better system to communicate effectively with systems already in place in the local areas. The State is looking at established systems developed by consortia of states with federal subsidy, including the One-Stop Operating System, America's Job-Link, and the Mid-Atlantic Consortium's system.

New Legislation

- Trade Adjustment Act (TAA)—Steve Saxton, WID. The TAA doubles the amount of money available, expands the weeks of income support, and provides up to \$10,000 of income replacement and tax credit for health care. An information bulletin will be out soon regarding the TAA.
- State Worker Adjustment and Retraining Notification (WARN) Act (AB2957)—Liz Clingman, WID. The State WARN lowers the threshold for reporting layoff information for firms from 100 employees now to 50 employees. The EDD will use Tax Branch publications to notify the employers of this change.
- Jobs for Veterans Act (HR4015)—Linda Rogaski, Program Development and Management Division. The President signed the bill on November 7, 2002. This bill is a major rewrite of Title 38, Chapters 41 and 42, and extends priority of service to veterans in all programs that come under the umbrella of the DOL, including the WIA. In addition, the bill extends priority to spouses of certain categories of veterans. The effective date is July 1, 2003. A workgroup will be formed to discuss how the State will implement this bill.